

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE
WASHINGTON, D.C. 20508

April 3, 2020

Mr. Oliver Griffiths
Chief Negotiator, UK-US FTA Negotiations
UK Department for International Trade

Dear Mr. Griffiths:

The United States has established the following arrangements to protect and handle information that will be exchanged in support of the negotiations of a U.S.-UK trade agreement:

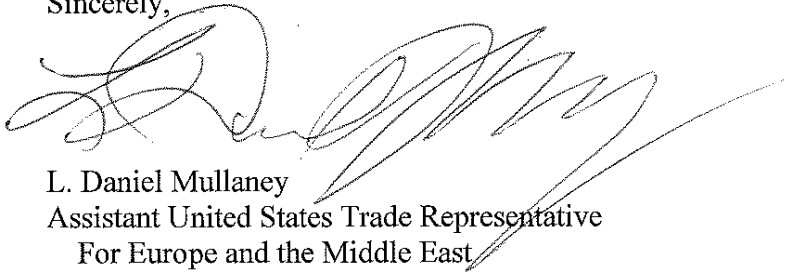
- Proposals, accompanying explanatory material, emails, and other substantive information, exchanged in the context of the above-referenced negotiations, are provided and will be held in confidence unless otherwise jointly decided. Such information may be provided only to (1) government officials or (2) persons outside government who participate in a domestic consultation process or provide advice to government and who have a need to review or be advised of certain information. Anyone given access to this information will be warned that they cannot share the information with individuals not authorized to see the information. This information will be held in confidence for five years after a U.S.-UK trade agreement enters into force, or five years after the close of negotiations related to such an agreement. These restrictions will not apply to the originator's own information.
- While the documents and information associated with the above-referenced negotiations are confidential, this information may be mailed, emailed, or discussed over unsecured lines with any of the individuals identified in the preceding paragraph. Documents and information may be stored in a locked file cabinet or within a secured building; that is, this information does not need to be stored in safes. This information can be created and stored on unclassified computer systems and password-protected websites.
- Documents created pursuant to or as a result of the above-referenced negotiations will be marked in a manner that makes clear that the documents, regardless of their physical form or characteristics, and the information contained in those documents, will be held in confidence. To that end, the United States will mark documents as "U.S.-UK FTA CONFIDENTIAL, Modified Handling Authorized (C/FGI-MOD)" and the United Kingdom will mark documents as "UK OFFICIAL-SENSITIVE – UK/US FTA official use only. This information has been communicated in confidence to the U.S. Government and should not be released without the agreement of the UK Government." Documents that are shared will be marked "U.S.-UK FTA CONFIDENTIAL, Modified Handling Authorized (C/FGI-MOD) – UK OFFICIAL SENSITIVE – UK/US FTA official use only."

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The United States will engage with the public as it considers appropriate in developing and communicating its positions. The arrangements to protect and handle information outlined in this letter ensure that each party is able to engage with the public and communicate internally and with the other party as it develops those positions while, at the same time, maintaining the confidentiality of documents and information.

I look forward to continuing our work.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Daniel Mullaney', written over a light blue horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

L. Daniel Mullaney
Assistant United States Trade Representative
For Europe and the Middle East